

Social Crofting TOOLKITS



Social Croft Risk Management Checklist

Author: Sarah Asher, Darach Croft

Identify Activities

- Identify all the activities you will offer on your Social Croft and create a Risk Assessment Form for each activity

Complete Risk Assessments

- If a Risk Assessment has previously been conducted on this activity, check that it has been reviewed within an appropriate timescale and update accordingly*
- Identify the source of the risk - for example machinery, livestock, environment
- Identify the potential harm - for example physical injury, emotional distress
- Identify what is already in place to reduce identified risks - for example good fencing, chains on gates, staff trained in animal husbandry
- Identify what else you can do to further reduce the risks - this is your action plan and it is important to say who will do these tasks and when
- Write it all down in a Risk Assessment document ([link to template](#))
- Evaluate the likelihood that the incident will occur and the severity of the consequences if it does – multiplying these together will give you the ‘Risk Rating’ – careful consideration should be given to activities with Major Risks and further advice and / or further training sought to reduce the Risk Rating
- Share it! Your risk assessment is no good if people do not know they have to follow it
- Ensure that any actions identified to reduce risks are completed

* Having taken these steps to identify, reduce, manage and document the risks on your Social Croft you will need to schedule a review process. This may be annually, 6 monthly or sooner if the need arises following changes to the activity, the environment or following an incident or ‘near miss’.